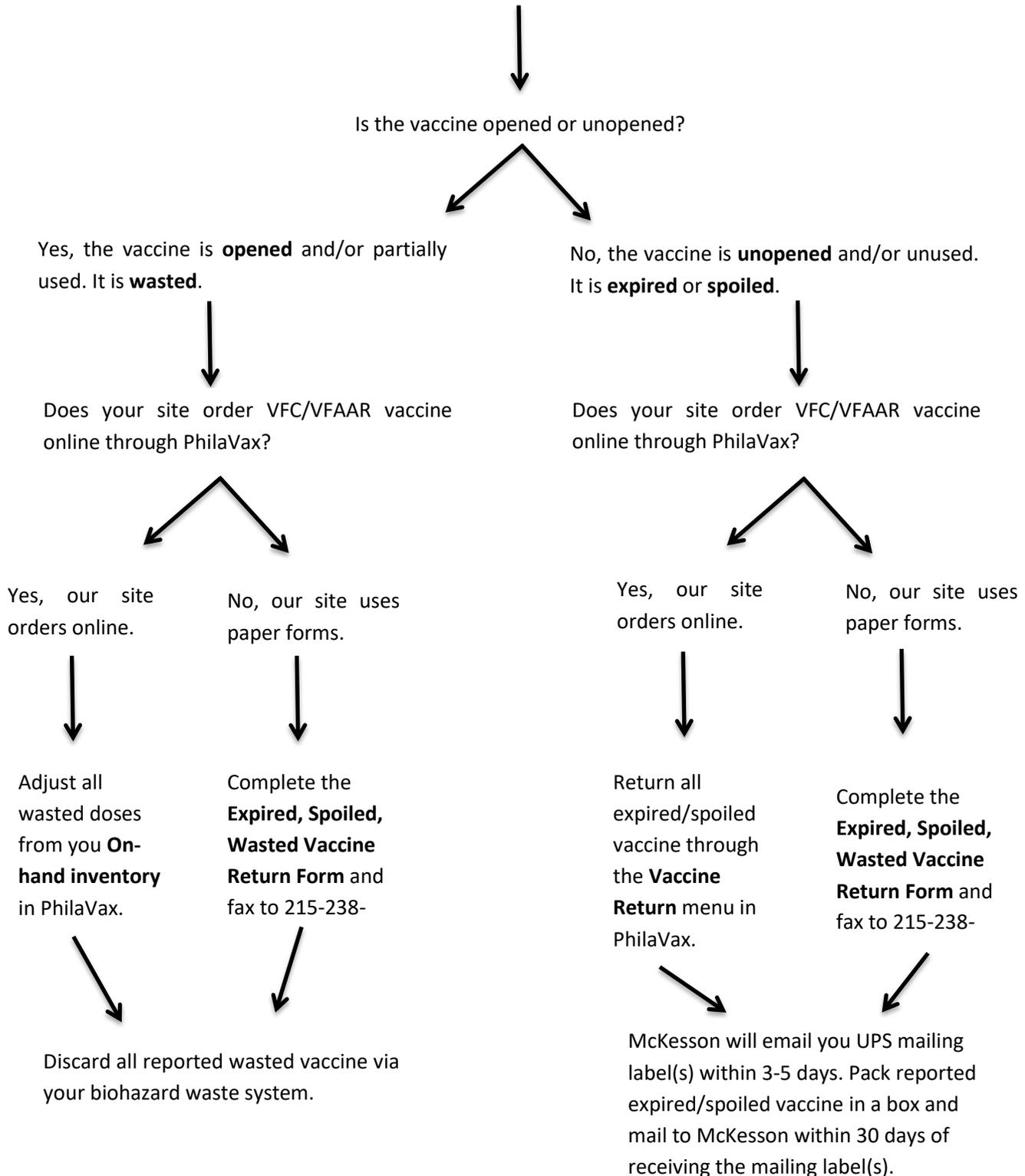


Online Ordering: Wasted, Expired, and Spoiled Vaccine

After contacting the Philadelphia Immunization Program and manufacturers, remove all expired, spoiled, and wasted vaccines from your storage units and mark "DO NOT USE."



Wasted, Expired, and Spoiled Vaccine Footnotes

1. Always contact the Philadelphia Immunization Program when removing VFC & VFAAR vaccines from storage units. Only vaccines that the Immunization Program and the manufacturer(s) have determined as not viable should be processed.
2. What is considered **opened**?
 - A partially used multidose vial.
 - A syringe with an opened safety cap or a vial missing the plastic cap.
 - A vial that has been punctured, even if no vaccine was drawn.
3. What is considered **unopened**?
 - If a box of 10 single dose vials has 7 unopened single dose vials left because 3 were used, the 7 remaining vaccines are considered “unopened.”
 - If a 5 pack of syringes is opened and only 2 syringes are used, leaving 3 unused syringes in the box and if the syringes’ safety caps are closed-then the remaining 3 syringes are considered “unopened.”
 - If the original packaging (box) of any vaccines is missing but the vial/syringe still has the plastic cap/safety cap on and has not been punctured-then these are considered “unopened.”
4. **Wasted vaccine** is defined as a vial that is accidentally broken or vaccine that is drawn up and not administered. All opened vaccine that has been designated as “Do Not Use” is also considered wasted.
5. **Expired vaccine** is a product that is not administered before its expiration date. **Spoiled vaccine** can occur if temperatures go out-of-range or vaccine is improperly stored.
6. It is important to complete these forms for all wasted, expired, and/or spoiled vaccine marked “Do Not Use.” Please correctly designate funding source for each vaccine.
7. For providers that order online, if you do not adjust these vaccines, you will complicate your reconciliation process.
8. You do not need cold packs if you are returning expired/spoiled vaccines. Include all vaccine that you documented and reported via the appropriate online or paper system. Do not return private vaccine or diluent.
9. Always use UPS mailing labels sent by McKesson. UPS labels that are not used cannot be saved for future returns. Discard any labels you do not need.

Questions? Contact Mohan Nagaraja (215-685-6872) or Joani Schmeling (215-685-6490) or email us at DPHProviderHelp@phila.gov