

# VFC & VFAAR Site Moving Form



Complete this form to inform the VFC/VFAAR program of your upcoming move.

Before your move: We will contact you with further instructions. Watch your email for further instructions.

During your move: Vaccine must be monitored while your site is moving. The VFC/VFAAR program can help you transport and store VFC/VFAAR vaccine during the move. Use this form to let us know what support you need during the move.

You must submit temperature logs to show that your storage units maintain in-range temperatures before you can store vaccine at the new location. After your move, you can store vaccine at the new location once storage units are approved.

Facility Name	VFC/VFAAR PIN	Today's Date
Contact Name	Contact Title	Phone Number
Email Address	Date of Move	Date Facility Reopens to Patients

Current Address	
Address	
City	State

**Vaccine storage during move:**

Moving to monitored backup location

PDPH's help needed during move

Store vaccine at PDPH during move

New Address	
Address	
City	State

Backup Location	
Address	
City	State

Office Hours							
Location	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Current							
New							

VFC/VFAAR fax:  
**215-238-6948**

**PDPH USE ONLY**

Date Received: \_\_\_\_\_ Entered By: \_\_\_\_\_

Date Drop-off Scheduled: \_\_\_\_\_ Notes: \_\_\_\_\_